

TAKING PART IN LEWISHAM YOUTH THEATRE (LYT) TERMS & CONDITIONS

LYT has been running since 1987. Taking part in our projects is free and you need no previous theatre experience. Our aim is to provide a secure environment in which young people can develop skills and explore ideas, producing performances to a professional standard.

In order to fulfil these aims and for everyone to enjoy and succeed in our projects, we ask everyone taking part to agree to the Terms & Conditions below. These Terms & Conditions are for members and parents/carers.

Please read and discuss the terms below together before the start of the project.

In order to take part in LYT, children & young people need to:

- Live or learn in Lewisham
- Take part in no other out of school drama activities
- Be able to commit to attend all sessions
- Be willing to learn
- Be respectful of other members, tutors and directors
- Priority is given to those in state/free schools, academies or home schooling

If you are unable to attend a session:

You must let us know as soon as you know that you will not be able to attend a session.

You can report an absence, by telephone **020 8690 3428** or text on **07435 969 157**.

Please note: Repeated absence or absence during intensive periods may jeopardise your place on the project or the role that you are able to play.

Timekeeping

In order to be respectful to all members of the group and to ensure we have as much rehearsal time as possible, it is essential that you arrive in good time for your session and are ready to begin at the appointed session time. If you will be delayed, please call or text Lewisham Youth Theatre on **020 8690 3428 / 07435 969 157** and make sure to let us know when you will arrive.

Behaviour

Your group will agree on what behaviours the group needs in order for everyone to work at their best, and you will be asked to sign a group agreement once the project starts.

There is some behaviour that is considered unacceptable for *all* LYT projects, including:

- Persistent and serious disruption of workshops or rehearsals
- Violence – towards people or property
- Prejudiced remarks or behaviour

If you are unable to work at your best, your tutor will speak to you and your parent/carer about:

- Your behaviour and how this affects the group
- And encourage you to think about what you need to do to help you to continue with the project

If you continue to behave in ways that we find unacceptable, you may be asked to leave the group.

Inclusion

LYT is an inclusive organisation. This means we bring young people of different ages, backgrounds and abilities together to take part in exciting theatre projects. We are committed to providing a space where every participant can feel welcome, valued and effective. By taking part in LYT, you agree to work with and act respectfully towards people who may be different to you.

What to Wear

You are expected to dress in comfortable clothing and shoes for each session.

Because you will be taking part in drama activities, you should be able to move easily and sit down on the floor in your clothing.

You will be asked to take off your coat, hat and bag at the beginning of the session.

Food & Drink

You will not be able to eat, drink or chew gum during the sessions.

You may bring a drink or snack to eat/drink during break time.

For intensive days, LYT will ask you to bring a packed lunch.

Personal Possessions

All personal electronic equipment must be switched off at the beginning of the session.

If a parent/carer needs contact a young person during session time, they should call LYT on **020 8690 3428 / 07435 969 157**.

LYT is unable to take responsibility for any personal possessions, therefore we ask members to leave any valuables at home.

Dropping Off/Collecting Children

You will be asked on the registration form if your child can make his/her own way home or needs to be collected. If your child can not make their own way home, you must drop them off and meet them *at the Broadway Theatre Box Office*. Children will not be permitted to leave until we have seen the known adult who is meeting them. If someone other than yourself is due to pick up your child, please let LYT know in advance.

For health & safety reasons, family and friends who are not registered with LYT *cannot* attend the sessions.

Extra Support

If you feel you or your child needs extra support to take part in LYT, please let us know.

We are happy to meet with members and parents/carers before sessions to help you understand what to expect and get to know the space.

How we use your information:

By returning a project registration form, you consent to LYT using your information to communicate with you about our programmes and make sure all members receive the support they need to access our activities. To learn more about how we use this information, download our full privacy statement at: www.lewishamyouththeatre.com/about-us/policies/

If you have a problem or have any questions about LYT's programmes, you can speak to:

- Your Tutor
- Helen Stanley, Artistic Director of Lewisham Youth Theatre
Broadway Theatre, Catford Broadway, London SE6 4RU
T: **020 8690 3428** M: **07435 969 157** E: info@lewishamyouththeatre.com

You can read our policies, including our Complaints Procedure on our website:
<http://www.lewishamyouththeatre.com/about-us/policies/>